

EMBASSY OF DENMARK IN BELGIUM

Brussels



The Trade Council at The Permanent Representation of Denmark to the EU and The Royal Danish Embassy in Brussels is looking for a result oriented and dynamic Commercial Advisor (local staff)

Position: Commercial Advisor.

Type of employment: Full time employment on a local contract.

Starting date: 1 June 2019.

Location: Embassy of Denmark in Belgium, Brussels.

Deadline for application: 1 April 2019.

The Trade Council in Brussels is seeking to recruit a result oriented and dynamic Commercial Advisor with a sector profile in tech, design, water & environment or other sectors with strong Danish competences and export potential. The position will cover bilateral trade activities and EU related Public Affairs activities.

The Trade Council region in which you will operate cares for the commercial interests of Denmark in the Benelux countries. As commercial counsellor, you will be involved in providing support and advice to Danish companies, from SMEs to global players, in all three countries. The Trade Council in Brussels engages heavily in Public Affairs activities on a number of EU files. This entails regular contact to some of the largest Danish companies, several branches of the Danish Government and the different institutions of the EU. A core task will be to increase the Trade Council's Public Affairs activities in the sector of your specialty.

The Commercial Advisor will join a strong and ambitious commercial team focusing on creating value for Danish companies and implementing the Danish Government Strategy for Economic Diplomacy. There is significant demand for the services provided by the Danish Trade Council and the job comprises direct interaction with large Danish companies as well as SME's to assist them in achieving commercial success. In-depth knowledge and expertise in one or more sectors will be an advantage just as will be experience with Government and Public Affairs and strong knowledge of the EU decision-making processes. The position requires travel in the Benelux countries and Denmark.

The position demands a flexible approach and you should thus be ready to contribute to handling tasks outside your own array of sectors.

Required qualifications

- Academic degree in European Studies, Political Science, Business, Economics, International Relations or similar.
- Minimum 3 years of experience from a government related institution, international company or similar.
- Professional experience within a sector e.g. Tech, food & agriculture, water & environment.
- Knowledge or experience regarding the Benelux Region, Denmark, and EU would be an asset.
- A positive, open-minded, pro-active, results-oriented and energetic attitude to handling of assignments.
- A structured mind-set and excellent planning and coordination skills.
- Excellent command of English oral and written is essential.
- Comprehensive command of Dutch and/or French (oral and written) is a strong advantage.
- IT proficiency and solid skills regarding the Microsoft Office program.

- Great interpersonal skills and team player abilities as well as interest in and willingness to share knowledge with – and learn from – colleagues.
- Ability to foster and maintain networks.

Contact:

For questions please contact the Head of Trade, Mr. Andreas Boor (+32 02 233 08 30 or e-mail: andboo@um.dk).

Employment conditions

This is a position offered for local recruitment according to compensation levels reflecting local conditions. The salary will reflect your qualifications, relevant experience and proven work-related results. The position is a full time employment.

Application and recruitment process:

To apply for the position, please send your application in one PDF-file including cover letter, CV, proof of relevant education, recommendations and references in English to the Embassy at brurepjob@um.dk and copy to andboo@um.dk. Please indicate "Commercial Advisor" in the e-mail title field.

Deadline for application:

1 April 2019.

About us

The Permanent Representation of Denmark to the EU and the Embassy of Denmark in Belgium act under the authority of the Ministry of Foreign Affairs of Denmark and are part of the Danish network of diplomatic representations abroad. The Permanent Representation of Denmark to the EU cares for Denmark's interests in the European Union. The Representation has posted employees from all Danish Ministries reflecting the fact that the EU is active on many different policy fields. The Embassy of Belgium in Denmark cares for the bilateral relationship between Denmark and Belgium in which trade and export promotion are important parts. More information is available on um.dk, eu.um.dk and belgien.um.dk.
